

BRIAR OAKS HOMEOWNERS ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
AUGUST 11, 2016

The Regular Board Meeting of the Briar Oaks Homeowners Association was held on Thursday, August 11, 2016, at the Stanton Community Center at 7800 Katella Avenue, Stanton, Ca. 90680. The President, George Kenworthy, called the Meeting to order at 6:49 p.m.

Directors Present:           David Donovan  
                                  George Kenworthy  
                                  Jacqueline Valencia

Directors Absent:           Robert Clinton  
                                  Marilyn Rich

Representing Cardinal:     Janet Mehan, CMCA, AMS

Others Present:            Stara Fatehi  
                                  Denise Garduno and Larry Garcia  
                                  Wayne Sasser – ISU Insurance

Wayne Sasser from ISU Insurance was present to review the annual insurance renewal for the Association and answer questions from the Directors.

ISU

The Homeowner Forum was opened by President, George Kenworthy.

H/O FORUM  
OPEN

The owner with account #BR-0004-0016-01 was present to submit an architectural application for a new air conditioner. A Motion was duly made, seconded, and unanimously carried to approve the architectural application. Cardinal was requested to inform the owner of the results.

ACCT. BR-  
0004-0016-  
01

The owner with account #BR-0004-0181-02 was present to report the sprinkler closest to the front porch was leaving a puddle and it was a safety issue and also the sprinklers by the vehicle space #181 were constantly spraying the vehicle and the tree by the vehicle had birds that were leaving their droppings on the vehicle. Cardinal was requested to have Harvest Landscape cap the sprinklers by the porch area, re-direct the spray or lower the spray by the vehicle and determine if any branches could be trimmed off the tree to try to eliminate some of the droppings.

ACCT. BR-  
0004-0181-  
02

As there were no other owners present who wished to address the Board, the Homeowner Forum was closed.

H/O FORUM  
CLOSED

The Regular Meeting was adjourned to start the Annual Meeting at 7:05 p.m. and reconvened at 7:10 p.m.

ADJOURN  
RECON-  
VENE  
APPROVAL  
MINUTES

A Motion was duly made, seconded, and unanimously carried to approve the July 14, 2016 Regular Meeting Minutes, as written.

<p>A Motion was duly made, seconded, and unanimously carried to accept the June 2016 Financial Statement, subject to audit.</p>	ACCEPT FINANCIAL STATEMEN. ACCT. BR- 0004-0188- 01
<p>A Motion was duly made, seconded, and unanimously carried to approve the architectural application submitted from the owner of account #BR-0004-0188-01 for a new air conditioner and furnace. Cardinal was requested to inform the owner of the decision.</p>	ACCT. BR- 0004-0049- 01
<p>A Motion was duly made, seconded, and unanimously carried to approve the architectural application submitted from the owner of account #BR-0004-0049-01 for a new air conditioner. Cardinal was requested to inform the owner of the decision.</p>	ACCT. BR- 0004-0044- 01
<p>The Directors reviewed the architectural application from the owner of account #BR-0004-0044-01 who wanted to have an additional railing added to the staircase due to health reasons. Cardinal was requested to have Vinco Construction look at the staircase to determine if adding the extra railing would meet code and to submit a proposal. A Motion was duly made, seconded, and unanimously carried to approve the architectural application if it met code.</p>	LIEN
<p>A Motion was duly made, seconded, and unanimously carried to authorize the lien on account #BR-0004-0002-01.</p>	BUDGET
<p>The Directors discussed the upcoming budget and wanted to be sure the patrol line item was increased to allow for the additional cost of the Summer pool patrol and to also increase the pool maintenance line item to allow for the Title 22 cost. Cardinal was requested to remove the line item listed for trellis on the balance sheet, as there was no trellis.</p>	PERSONAL TOUCH CLEANING
<p>The Directors reviewed the correspondence from Personal Touch Cleaning regarding an increase in services, effective January 2017 and Cardinal was requested to have them better clarify the costs.</p>	VINCO
<p>A Motion was duly made, seconded, and unanimously carried to ratify the proposal from Vinco Construction to repair a deck, at a cost of \$2,695.99, to be charged to the reserve account.</p>	
<p>A Motion was duly made, seconded, and unanimously carried to approve the proposal from Vinco Construction to repair steps and a deck at 10415 C. Briar Oaks, at a cost of \$2,650.00, to be charged to the reserve account.</p>	CC&R
<p>Cardinal was requested to contact CC&amp;R Disposal and inform them of the specific five trash bins that should be emptied each Friday.</p>	NEWS- LETTER
<p>The Directors discussed topics for the next newsletter to be sent out in the August 2016 statements.</p>	ADJOURN
<p>There being no further business, the Meeting was adjourned to the Annual Meeting at 7:35 p.m.</p>	

Submitted by: Janet Mehan, Account Manager

ATTEST:

\_\_\_\_\_  
George Kenworthy, President

\_\_\_\_\_  
Date

SECRETARY CERTIFICATION

I, Marilyn Rich, the appointed Secretary of the Briar Oaks Homeowners Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting of the Board of Directors of the Evergreen Ridge Homeowners Association held on August 11, 2016, as approved by the Board Members in attendance of the Meeting.

\_\_\_\_\_  
Marilyn Rich, Secretary

\_\_\_\_\_  
Date

SUBMIT

ATTEST

SECRET.  
CERTIFIC.









