

BRIAR OAKS HOMEOWNERS ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 14, 2017

The Regular Board Meeting of the Briar Oaks Homeowners Association was held on Thursday, September 14, 2017 at the Stanton Community Center at 7800 Katella Avenue, Stanton, Ca. 90680. The President, George Kenworthy, called the Meeting to order at 7:00 p.m.

Directors Present: David Donovan
 George Kenworthy
 Pamela Lund
 Marilyn Rich
 Jacqueline Valencia

Directors Absent: None

Representing Cardinal: Janet Mehan, CMCA, AMS
 Senior Account Manager

Others Present: Robert Clinton
 Leah Kotkoff

The Organizational Meeting was called to order. A Motion was duly made, seconded, and unanimously carried to have George Kenworthy remain as President, Jacqueline Valencia remain as Vice-President, Marilyn Rich remain as Secretary, Pamela Lund remain as Member-At-Large, and appoint David Donovan as Treasurer.

ORGANIZ.
MEETING

It was announced that an Executive Session was held prior to the September 14, 2017 Regular Meeting to discuss a payment plan requested by an owner.

EXEC.
SESSION

The Homeowner Forum was opened by George Kenworthy.

H/O FORUM

The owner of account #BR-0004-0011-01 was present to inquire when the boxwood shrub near space 11 could be removed, as it was difficult to get into the driver's side of the car and when the sprinkler would be changed as it sprayed the car. Janet Mehan reported the Board had approved to change the plant material and irrigation, and was waiting for Harvest Landscape to provide a proposal.

BR-0004-
0011-01

The owner of account #BR-0004-0041-01 was present to see if the architectural application he submitted for new air conditioning would be approved and to share pictures of different screen door styles that he hoped would be approved by the Directors.

BR-0004-
0041-01

As there were no other owners present who wished to address the Board, the Homeowner Forum was closed.

H/O FORUM
CLOSED

A Motion was duly made, seconded, and unanimously carried to approve the architectural application from the owner of account #BR-0004-0041-01 to install a new air conditioner unit.

ARCH
APPS.

A Motion was duly made, seconded, and unanimously carried to approve the architectural application from the owner of account #BR-0004-0057-01 to install a new air conditioner unit.

A Motion was duly made, seconded, and unanimously carried to approve the proposal from Harvest Landscape to perform the annual fall tree trimming, at a cost of \$8,680.00.

A Motion was duly made, seconded, and carried to approve the August 10, 2017 Regular Meeting Minutes, as written. David Donovan abstained.

A Motion was duly made, seconded, and unanimously carried to accept the July 2017 Financial Statement, subject to audit.

Cardinal was requested to determine what the check for \$503.00 to Community Association in the check history report in the Financial Statement was written for.

The Directors reviewed the revised parking rules for the Association and a Motion was duly made, seconded and carried to approve the revised parking rules. Cardinal was requested to send the revised rules to the owners for a thirty-day review.

The rewrite of the annual Patrol Masters registration letter and form was tabled to the October 2017 Regular Meeting.

The Directors reviewed the correspondence from the resident of account #BR-0004-0192-01 requesting to be reimbursed for a tow fee of \$250.00 stating there were no signs posted showing the rules at any of the entrances to the community.

The Directors reviewed the correspondence from the owner of Patrol Masters regarding what signage needed to be present at the gates and the agreement that stated that everything presently and lawfully was in place. Cardinal was requested to inform the resident of the denial of the tow and that the signage was correct.

The Directors reviewed the correspondence from the owner of #BR-0004-0070-01 requesting an exemption from removing the window tint on the window by the staircase until the trees grew tall enough to give some coverage. A Motion was duly made, seconded, and unanimously carried to deny the request.

A Motion was duly made, seconded, and unanimously carried to approve the request from Patrol Masters for an increase in hourly services, effective January 1, 2018.

The Directors reviewed the different styles for wooden screen doors and three styles were approved. Cardinal was requested to add the topic for the next newsletter and to put the three styles on the website informing owners the hardware still needed to be antique bronze and the doors painted the Vista paint color White Shadow.

HARVEST
LAND-
SCAPE

APPROVAL
MINUTES

FINANCIAL
STATE-
MENT
FINAN.
QUESTION

PARKING
RULES

TABLED
ITEM

BR-0004-
0192-01

PATROL
MASTERS

BR-0004-
0070-01

SCREEN
DOORS

A Motion was duly made, seconded, and unanimously carried to approve the proposal from CPR Construction to repair a balcony deck at 10480 C, at a cost of \$1,474.00.

CPR
CONSTRUC.

The proposal from Fontaine Weatherproofing and CPR Construction for deck repair at 10456 A was tabled to the October 12, 2017 Regular Meeting, when Cardinal could gather more information on the process of the work.

TABLED
ITEM

The Directors agreed to not have a December 2017 Regular Meeting.

DEC. 2017
MEETING
ADJOURN

There being no further business, the Meeting was adjourned at 8:10 p.m.

SUBMITTED BY: Janet Mehan, Account Manager

SUBMIT

ATTEST:

ATTEST

George Kenworthy, President

Date

SECRETARY CERTIFICATION

SECRET.
CERTIFIC.

I, Marilyn Rich, the appointed Secretary of the Briar Oaks Homeowners Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting of the Board of Directors of the Briar Oaks Homeowners Association held on September 14, 2017, as approved by the Board Members in attendance of the Meeting.

Marilyn Rich, Secretary

Date

