

BRIAR OAKS HOMEOWNERS ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
OCTOBER 11, 2018

The Regular Board Meeting of the Briar Oaks Homeowners Association was held on Thursday, October 11, 2018 at the Stanton Community Center at 7800 Katella Avenue, Stanton, Ca. 90680. The President, George Kenworthy, called the Meeting to order at 7:00 pm.

Directors Present: Robert Clinton
 David Donovan
 George Kenworthy
 Marilyn Rich
 Jacqueline Valencia

Directors Absent: None

Representing Cardinal: Janet Mehan, CMCA, AMS
 Senior Account Manager

Others Present: None

It was announced that an Executive Session was held prior to the October 11, 2018 Regular Meeting to conduct Hearings and approve Executive Session Minutes.

EXECUTIVE
SESSION

As there was no homeowners present who wished to address the Board, the Homeowner Forum was not held.

H/O FORUM

A Motion was duly made, seconded, and unanimously carried to approve the proposal from Harvest Landscape for plant material, at a cost of \$2,075.57.

HARVEST
LANDSCAPE

A Motion was duly made, seconded, and carried to approve the September 13, 2018 Regular Meeting Minutes, as written.

APPROVAL
OF MINUTES

A Motion was duly made, seconded, and unanimously carried to accept the August 2018 Financial Statement, subject to audit.

ACCEPT. OF
FINANCIALS

A Motion was duly made, seconded, and unanimously carried to authorize the liens of accounts #BR-0004-0171-02, #BR-0004-0159-01, and #BR-0004-0037-01.

LIENS

A Motion was duly made, seconded, and unanimously carried to approve the proposal from PCW Construction to complete dry-rot repairs at 10455 E, at a cost of \$1,895.00 to be charged to the reserve account.

PCW
CONSTRUCT.

A Motion was duly made, seconded, and unanimously carried to approve the proposal from PCW Construction to replace a damaged stair stringer at 10390 C, at a cost of \$1,985.00, to be charged to the reserve account.

A Motion was duly made, seconded, and unanimously carried to approve the

proposal from PCW Construction to complete concrete grinding at 10396 E and 10392 B, at a cost of \$665.00.

A Motion was duly made, seconded, and unanimously carried to approve the proposal from PCW Construction to replace the stair stringer at 10415 A, at a cost of \$1,975.00 to be charged to the reserve account.

A Motion was duly made, seconded, and unanimously carried to approve the proposal from Inouye, Shively & Klatt to perform the year-end audit and taxes, at a cost of \$925.00.

Cardinal was requested to have Harvest Landscape submit a proposal for the winter tree trimming and obtain two other proposals from other vendors.

Cardinal was requested to obtain a proposal from CPR Construction to clean out the storm drains in the street.

Cardinal was requested to contact Antis Roofing to determine if the gutters were cleaned out the same time the roof maintenance was performed.

There being no further business, the Meeting was adjourned at 7:30 p.m.

SUBMITTED BY: Janet Mehan, Account Manager

ATTEST:

George Kenworthy, President

Date

SECRETARY CERTIFICATION

I, Marilyn Rich, the appointed Secretary of the Briar Oaks Homeowners Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting of the Board of Directors of the Briar Oaks Homeowners Association held on October 11, 2018 as approved by the Board Members in attendance of the Meeting.

Marilyn Rich, Secretary

Date

YEAR-END
AUDIT

TREE
TRIMMING

CPR
CONSTRUCT.

GUTTERS

ADJOURN

SUBMITTED

ATTEST

CERTIFY

