

**FAIRMONT HILL COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 18, 2020
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Fairmont Hill Community Association was held on November 18, 2020 at 6:30 pm via conference call.
- PRESENT** Sharlene Dunn, President
Ken Carlfeldt, Member
Derek Bounds, Secretary
- Taryn Martin, StoneKastle Community Management, Inc.
- ABSENT** Shelley Fajardo, Treasurer
Ricardo Perea, Vice President
- CALL TO ORDER** The meeting was called to order at 7:03 PM by Sharlene Dunn, Board President.
- OPEN FORUM** 4 (Four) homeowners present. Topics included motorcycle being stored on Apple Creek and Waverly Glen – OC Patrol to inspect, request to review SK, DL and OC Patrol. Contracts and receive updated reserve study.
- CONSTANT CALENDAR** Minutes
A motion was made by Ken Carlfeldt, seconded by Derek Bounds to approve the Regular Session minutes for October 14, 2020. Motion carried unanimously.
- Financial Statements
Tabled to December.
- PRESIDENTS' REPORT** Roofing project of flat roof replacements are done, deck project is ongoing and wood repairs will be started next week. Project manager of commercial area off Fairlynn is exploring turning the area into housing – survey of Fairmont. Hill owners are opposed.
- TREASURERS' REPORT** Shelley Fajardo was absent.

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**MANAGERS'
REPORT**

Manager, Taryn Martin, reported that the annual termite inspection is being completed, wood repairs will begin next week in preparation of the paint project that is scheduled for early next year.

ARCHITECTURAL 20370 Ivy Hill

Motion was made by Ken Carlfeldt, seconded by Derek Bounds to approve the architectural application for Styleline windows and a Trinsic sliding glass door. Motion carried unanimously.

OLD BUSINESS Review of Parking Spaces
Table to December.

Common Area Facilities – COVID19
No decisions to be made this month.

NEW BUSINESS Change Order Proposals for Flat Roof Repairs

Motion was made by Ken Carlfeldt, seconded by Derek Bounds to approve the change orders for repairs on New Gate, Shady Lawn, Elm Hill and Flower Gate in the amount of \$9,267.50. Motion carried unanimously.

Proposals for 2020 Audit and Tax Returns

Motion was made by Ken Carlfeldt, seconded by Derek Bounds to approve a proposal from VanDelPol and Company in the amount of \$1,325.00. Motion carried unanimously.

Proposals Christmas Tree Trash Bins

Motion was made by Ken Carlfeldt, seconded by Derek Bounds to approve a proposal from Republic Services for the two trash bins to be placed at the Coachwood cul-de-sac in the amount of \$1,079.94. Motion carried unanimously.

Holiday Lighting

Board discussed holiday lighting regarding complaints received on timing of when lights are installed. The holiday lighting policy states lights can be installed 30 days prior to a holiday.

Commercial Complex on Fairlyn

Board discussed the developers interest to either renovate the commercial complex on Fairlyn or turn it into housing.

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Attorney Status Report – Collections and Litigation

Liens- Motion was made by Ken Carlfeldt, seconded by Derek Bounds to approve to lien account #4960851811. Motion carried unanimously.

Write Off- Motion was made by Ken Carlfeldt, seconded by Derek Bounds to approve to write off \$0.20 from account #4960853441 and \$0.10 from account #4960851591. Motion carried unanimously.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:47 PM.

ATTEST

Respectfully Submitted by Taryn Martin, StoneKastle Community Management.

APPROVED BY THE BOARD 12/9/20