

**GLENWOOD ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 22, 2016**

MINUTES

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of Glenwood Association was held on September 22, 2016 at 6:30pm, at the Community Clubhouse.

PRESENT Judy Flowers, President
Vincent Kim, Vice President
Virginia Luzi, Treasurer
Helen Chang, Secretary
Jeannie DeMarks, Member

MANAGEMENT Darien Yarborough, StoneKastle Community Management, Inc.

CALL TO ORDER The meeting was called to order at 6:32 PM by Judy Flowers, President

PLEDGE OF ALEGIANCE The Pledge of Allegiance was sang to start to meeting.

OPEN FORUM Three (3) homeowner were present.

COMMITTEE REPORTS

Clubhouse Committee Report

It has been reported that two (2) lights are out in the clubhouse; ladies room small trash can in the stall.

Landscape Committee Report

Nothing to be reviewed at this time.

Architectural Committee Report

A) Motion was made by Virginia Luzi, seconded by Vincent Kim to approve an architectural application to have a tree removed within the backyard at 845 Glenwood Circle. Motion carried unanimously.

B) Motion was made by Judy Flowers, seconded by Vincent to approve a satellite dish application for 688 Glenwood Drive. Motion carried unanimously.

Security Committee Report

Nothing to be reviewed at this time.

MINUTES

A) Motion was made by Virginia Luzi, seconded by Jeannie DeMarks to approve Regular Meeting minutes for August 4, 2016. Motion carried unanimously.

B) Motion was made by Judy Flowers, seconded by Helen Chang to approve the Regular Meeting minutes for September 1, 2016. Motion carried unanimously.

C) Motion was made by Judy Flowers, seconded by Virginia Luzi to approve one (1) change.

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**FINANCIAL
STATEMENTS**

- A) Motion was made by Virginia Luzi, seconded by Helen Chang to approve the Unaudited Financial statement for the period ending July 2016. Motion carried unanimously.
- B) Unaudited Financial statement for the period ending August 2016 has been tabled.
- C) Motion was made by Virginia Luiz, seconded by Helen Chang to approve to roll over the following accounts; Motion carried unanimously.
- Union Bank CD- \$25,049.63 is maturing October 3, 2016 currently a 3 month Cd at .05%
 - Union Bank CD- \$25,087.51 is maturing October 13, 2016 currently at a 6 month CD at .10%.

NEW BUSINESS

Landscape Proposals

- A) Perennial Ryegrass to be installed at all lawn areas; has been discussed and tabled until the next meeting.
- B) Motion was made by Judy Flowers, seconded by Vincent Kim to approve separate valves between 668 and 672 Glenwood Drive. Motion carried unanimously.
- C) Install shredded bark in bare area planters; has been discussed and tabled until the next meeting.
- D) Fertilize planter areas throughout the community; has been discussed and tabled until the next meeting.
- E) Remove old plants at clubhouse and plant Agave; has been discussed and tabled until the next meeting.

Janitorial Proposals

Motion was made by Judy Flowers, seconded by Helen Chang to approve Person Touch's bid in the amount of \$186.00 to clean once per week. A Termination letter will be sent to current Janitorial Company A-1 Building and Maintenance. Motion carried unanimously.

Pool Maintenance Proposals

Proposals were discussed and have been tabled until the next meeting. Board is requesting management ask Doug what he would charge to become Title 22 compliant.

Gutter Cleaning

Proposals were discussed and have been tabled until the next meeting.

Landscape Company Proposals

Proposals were discussed and have been tabled until the next meeting.

Election Rules and Maintenance Matrix

Motion was made by Judy Flowers, seconded by Jeannie DeMarks to approve the drafted Election and Voting Rules prepared by David

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Cane. Motion carried unanimously.

Maintenance Matrix

Motion was made by Virginia Luzi, seconded by Jeannie DeMarks to approve the maintenance matrix with one change about the driveways. Motion carried unanimously.

Annual Calendar

Tabled

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:29 p.m.

ATTEST

Respectfully Submitted by Darien Yarborough, Community Manager.

APPROVED

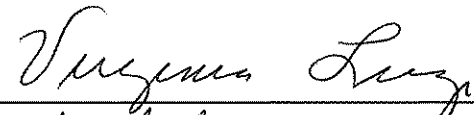


Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of Glenwood Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held September 1, 2016 as approved by the Chairman of the Meeting.

Dated: 11-10-2016



Secretary Acting