

**GLENWOOD ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
FEBRUARY 17, 2020  
MINUTES**

**NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of Glenwood Association was held on February 17, 2020 at 6:30 pm, at the Community Clubhouse.

**PRESENT** Virginia Luzi, President  
Jeannine DeMarks, Vice President  
Noriko Hong, Member at Large  
Erin Ramachandran, Secretary

Lori Yarborough, StoneKastle Community Management, Inc.  
Ana Calva, StoneKastle Community Management, Inc.

**ABSENT** Charley Lin, Treasurer

**CALL TO ORDER** The meeting was called to order at 6:31 p.m. by Virginia Luzi, President.

**PLEDGE OF ALEGIANCE** The Pledge of Allegiance was recited to start the meeting.

**OPEN FORUM** This is a time designated for the homeowners to address the Board. Each owner has a time limit set forth by the Board that they are allotted to address the Board.

**COMMITTEE REPORTS**

Architectural Committee- No report at this time. Committee member stated they had not received any architectural applications.

Clubhouse Committee- No report, committee has not met about remodel as of yet. The committee is going to work to recruit another member. A motion was made by Virginia Luzi, seconded by Jeannine DeMarks for the budget allocated for the project is \$10,000.00. All in favor. Motion carried.

Security Committee- Patrol One is report looks like things are going ok. North gate external lock has not yet been repaired. Attempting to locate a vendor for repairs.

Pool Committee- There was a charge for replacing pool filters for \$350.00. A motion was made by Virginia Luzi, seconded by Jeannine DeMarks to ratify the \$350.00 for replacing the pool filters. Motion carried.

**MINUTES** Motion was made by Virginia Luzi, seconded by Erin Ramachandran to

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approve the January 20, 2019 Regular Meeting Minutes. Motion carried.

**FINANCIAL  
REPORT**

A motion was made by Virginia Luzi, seconded by Jeannine DeMarks to approve the January 31, 2020 financial statements subject to audit at the fiscal year end. All in favor. Motion carried.

**NEW BUSINESS**

Landscape Proposal

Motion was made by Virginia Luzi, seconded by Erin Ramachandran to approve a proposal from Villa Park Landscape for a tree planted in honor of Ron Cary in the amount of \$325.00. Motion carried.

Landscape Proposal

Motion was made by Virginia Luzi, seconded by Jeannine DeMarks to approve a proposal from Villa Park Landscape for 814 Glenwood Terrace in the amount of \$362.00. Motion carried.

Clubhouse Spring Cleaning Proposal

Motion was made by Virginia Luzi, seconded by Jeannine DeMarks to approve a proposal for restroom floor and tile cleaning in the amount of \$495.00 and carpet cleaning in the amount of \$302.85. Motion carried.

Proposal to Repair Driveways

ABC presented a bid. Management will get more bids.

**UNFINISHED  
BUSINESS**

Audit

Motion was made by Virginia Luzi, seconded by Jeannine DeMarks to approve the draft audit for 2019 presented by VanDerPol and Company. Motion carried.

**OTHER**

Attorney Retainer Fee

Motion was made by Virginia Luzi, seconded by Jeannine DeMarks to approve a proposal for David Cane, Cane, Walker and Harkins for a retainer fee of \$1,200.00. All in favor. Motion carried.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:20 p.m.

**ATTEST**

Respectfully Submitted by Lori Yarborough, Manager, StoneKastle Community Management.

**APPROVED**

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Virginia Lee  
Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of Glenwood Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held as approved by the Chairman of the Meeting.  
4/20/2020

Dated: \_\_\_\_\_

Erk  
Secretary