

**GLENWOOD ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
MARCH 23, 2021  
MINUTES**

**NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of Glenwood Association was held on March 23, 2021 at 7:00 pm, via Zoom meeting.

**PRESENT** Judy Flowers, President  
Erin Ramachandran, Vice President  
Helen Chang, Treasurer  
Noriko Hong, Secretary  
Marylea Todd, Member at Large  
Rick Counterman, Security Chairman

Ana Calva, StoneKastle Community Management, Inc.

**ABSENT** Virginia Luzi, Assistant Treasurer

**CALL TO ORDER** The meeting was called to order at 7:04 p.m. by Judy Flowers, President.

**OPEN FORUM** This is a time designated for the homeowners to address the Board. Each owner has a time limit set forth by the Board that they are allotted to address the Board. One homeowner was present.

**COMMITTEE REPORTS** New items to be reviewed:

Social  
Clubhouse  
Pool  
Landscape  
Architectural  
Nominating  
**Security**  
Rick Counterman the Security Chairman reviewed parking with the Board.  
No parking issues were reported.

**MINUTES** Motion was made by Marylea Todd, seconded by Judy Flowers and unanimously carried to approve the February 23, 2021 Regular Meeting Minutes. Motion carried.

**FINANCIAL REPORT** Motion was made by Helen Chang, seconded by Marylea Todd, and unanimously carried to approve all financials statements for the period ending February 28, 2021. Motion Carried.

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The Board reviewed the February of 2021 delinquency Report.

Liens

Nothing at this time

**UNFINISHED  
BUSINESS**

Driveway Repair Proposals

Motion was made by Erin Ramachandran, seconded by Marylea Todd and unanimously carried to approve Homeway Construction & Restoration Services Inc. proposal to replace the following driveways: 804 Glenwood Circle, 806 Glenwood Circle, 852 Glenwood Circle, 860 Glenwood Circle, 814 Glenwood Terrace and 818 Glenwood Terrace at a total cost of \$41,971.00. Motion carried unanimously.

675 Glenwood Dr. – Gutter Repair

The Board tabled this matter.

Adoption of Updated Glenwood's Parking Rules & Regs

The Board tabled this matter.

**NEW  
BUSINESS**

Landscape Proposals & March Punch List

The Board tabled this matter.

Master Policy Annual Renewal Proposal

Motion was made by Judy Flowers, seconded by Marylea Todd, and unanimously carried to approve the master policy annual renewal at a cost of \$24,371.00 per year.

Earthquake Insurance Policy

Management made the disclosure to the Board that Jim Williams is the brother of Board President Judy Flowers. Management also advised the Board that this Information will be disclosed to the auditor who prepares the current fiscal year end Audit. Judy Flowers recused herself from this discussion.

Motion was made by Erin Ramachandran, seconded by Noriko Hong and carried to retain Jim Williams as the association's Earthquake Insurance Broker and authorize him to obtain proposals to change EQ Insurance provided. Judy Flower Flowers recused herself from this motion.

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for the Board to consider for the reopening the opening of the pool; OCHA guidelines, Legal Counsel's opinion, and Personal Touch proposal.

Motion was made, seconded, and unanimously carried to reopen the pool with the following guidelines: keep the current janitorial service, open 7 days a week from 8:00 p.m. to 10:00 a.m. for lap swim and 10:am to 8:00 p.m. for open swim; 12 people in the pool at one time and a maximum of three households. Management will post signs to with these guidelines. Motion carried.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:44 p.m.

**ATTEST**

Respectfully Submitted by Ana Calva, Manager, StoneKastle Community Management.

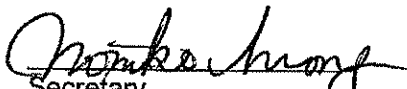
**APPROVED**

  
Chairman-of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of Glenwood Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the March 23, 2021 Minutes of the Board of Directors Meeting held as approved by the Chairman of the Meeting.

Dated: June 9, 2021

  
Secretary