

**GLENWOOD ASSOCIATION
GENERAL SESSION
MEETING OF THE BOARD OF DIRECTORS
APRIL 23,2024
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of Glenwood Association was held on April 23, 2024, at Glenwood's Clubhouse.

PRESENT Virginia Luzi, President
Rick Counterman, Treasurer
Judy Flowers, Secretary
William Morales, Member at Large

ABSENT Erin Ramachandran, Vice President

**OTHERS
PRESENT** Nancy Blasco, CCAM, StoneKastle Community Management, Inc.
Rhonda Shader, State Farm Agent

**CALL TO
ORDER** The meeting was called to order at 7:21 p.m.

**COMMITTEE
REPORTS** Nothing to report at this time.

**CONSENT
CALENDAR** A motion was made, seconded, and unanimously carried to approve the following items on the consent calendar:

03/19/24 General Session Meeting Minutes – pending time revision
03/31/24 Financial Statement

**GENERAL
BUSINESS** Rhonda Shader, State Farm, Agent
Rhonda was present to discuss the State Farm Package Policy and answer any questions the Board or members present had.

Earthquake Insurance Policy Renewal – Discussion
The board reviewed and discussed the Earthquake policy from AmRisc Specialty presented by David Silverman, Williams Insurance. A motion was made, seconded, and unanimously carried to approve the policy as presented for a total annual premium of \$89,966.41. Furthermore, a motion was made, seconded, and unanimously carried to approve premium financing.

Note: Approval is based on this policy being the best option for the community prior to renewal on 05/11/24.

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Accept the resignation of Erin Ramachandran, Vice President

A motion was made, seconded, and unanimously carried to approve accepting the resignation of Board Member, Erin Ramachandran effective immediately.

Appoint a Board member to fill the vacancy created by the resignation of Erin Ramachandran to fill the remainder of the term.

There are currently no candidates at this time.

Board President to Appoint a Nominating Committee

A motion was made, seconded, and unanimously carried to appoint Maria Martinez as the Nominating Committee chair.

Doug Rommel's Professional Pool Service – Ratify the approval of pool heater exhaust vent for \$1,200.00.

A motion was made, seconded, and unanimously carried to ratify the approval of the replacement of the pool heater exhaust vent presented by Dough Rommel's Pool Service for \$1,200.00.

Engineering/Construction Management Proposals (2)

CM2

LaBelle Marvin

The Board reviewed and discussed two contracts for engineering / construction management services for street removal and replacement throughout the community in Executive Session. A motion was made, seconded, and unanimously carried to approve the proposal from LaBelle Marvin for \$8,685.00.

Tyler Lighting Maintenance Contract

A motion was made, seconded, and unanimously carried to approve the revised contract presented by Tyler Lighting whereas service will now be quarterly as opposed to monthly.

Review and Discuss Notice of Proposed Rule Change

The Board reviewed the proposed notice of rule change for Vehicle and Restricted Vehicle Parking on Common Area Driveways and Walkways prepared by David Cane, Attorney and revised by Board President, Virginia Luzi. The Board is in agreement with all revisions and management has been requested to send it back to David Cane for final review.

Villa Park Landscape Proposal

A motion was made, seconded, and unanimously carried to deny the proposal from Villa Park for . 50 Yards of Mulch for \$3,000.00.

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Mailbox Responsibility Discussion

Resulting from recent vandalism to the community mailbox, the Board discussed repair responsibilities. Historically in communities, the HOA is responsible for the maintenance of the structure whereas the owner is responsible for the locking mechanism and key. Management has been requested to have legal counsel update the maintenance matrix to include this information.

**OPEN
FORUM**

Homeowners present were given the opportunity to address the Board.

Insurance
Parking Program
Landscaping

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:40 p.m.

SECRETARY'S CERTIFICATE

I, _____, duly Appointed and Acting Secretary of the Glenwood Association, do hereby certify the foregoing is a true and correct copy of the Minutes of the GENERAL SESSION of the Board of Directors held on the above date as approved by the Board of Directors of Glenwood Association.

ATTEST:

Appointed Secretary

Date